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British Association  
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## How To Prepare Your Items For Storage

If you're putting items into storage there are some simple steps you can take to help protect your items.

### 1. Book Your Collection Team Early

If your items are being collected it's best to book as early as possible. Certain months, dates, days of the week are more popular for moving, the closer you get to your moving day, the more crews are likely to be booked already. Some companies will accept a small deposit to put you on their preferential list to help secure your dates.

### 2. Read The Terms & Conditions

We're all guilty of clicking the 'Yes' box when we haven't actually read the Ts and Cs. Make sure you check the terms. It might require you to take care of certain things in advance if your items are being collected. If in doubt, ask your surveyor or contact our team.

### 3. Washing Machines

To clean your machine thoroughly before storage, use half a cup of bleach to one litre of water and put it on a rinse cycle. Also clean the rubber seals with antibacterial spray. This will help kill bacteria and prevent mould while in storage. Always ensure your machine is dry before going into storage.



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## 4. Fridges & Freezers

Fridges, freezers and microwaves should be cleaned inside and out using bicarb or soda crystals. This includes any seals. This will kill bacteria and help reduce mould. Spray with antibacterial spray and leave it to dry naturally. Appliances should always be completely dry before going into storage.

## 5. Leather & Wooden Furniture

Leather and wooden furniture also needs to be thoroughly cleaned to remove any bacteria prevent mould or marking. In the case of leather sofas, etc, check the manufacturer's details for the product use. They should then be polished before being stored.

## 6. Check Those Droopy Drawers

If you have any furniture you know is in a bad state, we recommend you get any repairs done before it's put into storage. It might not make the journey, so it's better to do repairs before it goes through the stress of moving that could exacerbate any damage or structural weakness.

## 7. Ask About Drawers & Hampers

Some items like ottomans, chests of drawers, linen hampers can be moved still full. Check with your storage/removal surveyor about these items during the survey, it could save you unnecessary packing.

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## 8. Disassemble System Furniture

System or self-assembly furniture is not designed to be moved whole and often doesn't go back together well if dismantled. While your movers will do their best, they can't guarantee that this type of furniture will move successfully either whole or dismantled. Take system furniture apart slowly and carefully in advance of your move and reassemble it once your move is complete.

## 9. Get Insurance Cover

It's essential your goods are adequately protected while in transit and in storage. The total value of your belongings should be specified on storage/removal acceptance form. We also advise getting your own insurance cover for your move.

## 10. Out of Store

Once you do require your items, we require 14 days' notice to prepare and deliver your items (full or partial contents). Where possible, we will aim to deliver more quickly but can't always guarantee this during busy periods. If you decide to use a third party for collection and delivery of your items in store, there may be a handling charge for our team to remove items from storage. Deliveries to Europe or UK in part loads may not always be delivered in containers.

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